

RTU Course "Organization of Management at Enterprise"

22701 null

General data

Code	IRO202
Course title	Organization of Management at Enterprise
Course status in the programme	Courses of Free Choice
Course level	Post-graduate Studies
Course type	Professional
Field of study	Business Management and Administration
Responsible instructor	Vladimirs Šatrevičs
Academic staff	Judīte Jakubāne
Volume of the course: parts and credits points	1 part, 2.0 Credit Points, 3.0 ECTS credits
Language of instruction	LV
Annotation	Enterprise as a system. Management functions. Goals and planning of business. Goal management. Decision making. Work planning. Planning of the required number of staff: recruitment and selection, selection of personnel required to perform the particular tasks, performance evaluation. Organizational structure. Delegation and audit interval. Communication within organizations. Time management. Management audit: audit techniques, performance appraisal
Goals and objectives of the course in terms of competences and skills	Proficiency in the system of management organization at the enterprise. Ability to establish entrepreneurship, allocate required resources, make business decisions, formulate the goals to be achieved.
Structure and tasks of independent studies	Ability to review organization of management at the enterprise, to define changes in specified period.
Recommended literature	G.Dāvidsone. Organizāciju efektivitātes modelis., Rīga, SIA O.D.A. 2008. C.Cole. Management theory and practice, London, 1993. A.Lidumnieks. Vadīšana. Ogrē, 1994. J.Beļčikovs, V.Praude, Menedžments, Rīga, 1997.
Course prerequisites	IRO302, Organization of production.

Course outline

Theme	Hours
Topicality of subject, goals and tasks, relations with other disciplines.	2
System of elements of organization of management at the enterprise, its significance.	2
Resources of enterprise, their administration.	2
Material and technical resources of an enterprise, organization of their efficient allocation.	2
Organization of management of technological processes, its significance in entrepreneurship.	2
Employee as the main element of organization of management in enterprise.	2
Human resources and their significance in entrepreneurship.	2
Main directions of organization of work, their significance in organization of management.	2
Indices of efficiency of management, their use	2
Systems of motivation of employees, their application.	2
Organization of formation and application of material resources at enterprise.	2
Organization of financial resources at enterprise.	2
Organization of the enterprise management system.	2
Efficiency of organization of enterprise management, its criteria.	2
Methods of determination of organization of management, criteria of substantiation.	2
Organizational substantiation of perspectives of enterprise development.	2

Learning outcomes and assessment

Learning outcomes	Assessment methods
Competence in management organization systems.	Study work.
Ability to review theoretical and practical aspects of organization of management.	Study work.
Ability to review organization of management, its efficiency.	Study work.
Ability to review and make forecast of organizational development of enterprise.	Study work.

Study subject structure

Part	CP	Hours per Week			Tests			Tests (free choice)		
		Lectures	Practical	Lab.	Test	Exam	Work	Test	Exam	Work
1.	2.0	1.0	1.0	0.0	*					